**Appendix F**

**List of Possible Artifacts**

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| **Portfolio Section** | **Sample Artifacts** |
| Domain 1 – Planning and Preparation | Lesson Plans/UnitsUnit PlansGrade level, team or subject area mapsAssessment plan and assessmentsProjects / ReportsStudent Achievement DataGrading Plan and Grade BookClassroom ExpectationsSubstitute PlansBack to School Night handoutsGuiding Questions for Planning ConferenceAnd/or others, if appropriate |
| Domain 2 – Learning Environment | Physical layout of room/areaSeating arrangementsClassroom rules and routinesRubricsSyllabusBulletin Boards (interactive, instructional and affective)Student projectsData collected from student/parent surveyAnd/or others, if appropriate |
| Domain 3 – Instruction / Delivery of Service | UnitsExtension/enrichment activitiesReview/reinforcement activitiesModifications for special needsDifferentiation planFlexible grouping plansStudent work samplesHomework assignments and guidesCurriculum integration effortsAssessmentsProjects / ReportsStudent achievement dataAnd/or others, if appropriate |
| Domain 4 – Professional Responsibilities | Professional involvement (ex: building committees, district committees, professional organizations)Participation in courses, conferences, workshops (in-district, out-of-district)Presentations at meetingsProfessional readingsGroup planning notes (team, grade level, subject area)Parent communications (notes, letters, phone call logs, surveys, forms, etc.)Journals/LogsYearly attendanceAnd/or others, if appropriate |